



# ADOPT-A-TRAIL

## ADOPTER AGREEMENT

# INTRODUCTION

RIVERSIDE COUNTY REGIONAL PARK & OPEN-SPACE DISTRICT

## ADOPT-A-TRAIL PROGRAM

The Adopt-A-Trail (AAT) program was developed by the Riverside County Regional Park & Open-Space District (the District) to bring community members and organizations together to protect and maintain the natural beauty of our trail system and open space areas.

The maintenance of a trail is the cooperative responsibility of the Adopter and the District. Groups, families, and individuals who participate in the Adopt-A-Trail program will work directly with the District's Program and Field Coordinators through the duration of their volunteer service.

The program consists of a one-year maintenance agreement which is signed for the chosen trail segment. This agreement consists of basic maintenance of the trail throughout the year. This one-year commitment must be taken seriously. The District reserves the right to terminate the agreement if the volunteer services do not meet the necessary maintenance needed for the trail section that is adopted.

Adopters are required to make a **one-year commitment** to the program with regular trail checks depending on the needs of the trail. Adopters are responsible for ensuring their trail segment is passable at all times. While the Adopter and their volunteers are responsible for performing the work, the District is responsible for providing all the information and tools needed to be successful and have fun!

### NOTICE

*Information requested on this form is required of any individual or volunteer organization who wishes to adopt a section of trail managed by the Riverside County Regional Park & Open-Space District. The District will not consider incomplete applications.*



---

Initial

## GOALS OF THE AAT PROGRAM

- ♣ Provide quality trails to the community through active trail stewardship
- ♣ Connect the Riverside Community to well-maintained trails and open-space areas
- ♣ Provide quality training and support to AAT Adopters & Volunteers on all trails-related issues.

These goals are an essential part of the Adopt-A-Trail Program. Both Adopters and the District are responsible for ensuring that these goals are met.

## PROGRAM GUIDELINES

The Adopt-A-Trail Program consists of responsibilities for both the Adopter and District.

## VOLUNTEER RESPONSIBILITIES

1. The AAT application is a one-year agreement between the District and the Adopter. **Normal maintenance lasts from April through December.**
2. Authorized volunteers receive instruction from a designated representative of the District. All projects will be coordinated through the Program Coordinator at least 14 days in advance.
3. Volunteers must maintain updated profiles in the volunteer database and log hours after each project.
4. Trail checks should be performed monthly and projects performed on an as-needed basis.
5. Reports are to be given to the Program Coordinator within one week (7 days) of the work day. This includes returning the Trail Summary Form, Tailgate Safety Session form, and volunteer waivers to the Program Coordinator.
6. The Adopter is responsible for general maintenance which includes: trash removal, sweeping, weeding, pruning, removing obstructions, and basic trail repair.
7. Any major maintenance or cleaning that cannot be managed by the Adopter is to be reported to the Program Coordinator.
8. The Adopter may be asked to help with special projects initiated by the District. These may include erosion repair, sign posting, trail rebuilding, etc.
9. Adopters are required to follow all trail rules and regulations and maintain a safe working environment. All volunteers are required to wear personal protective equipment including helmets, gloves, and eye protection.
10. The Adopter and all associated volunteers will attend a tailgate safety session prior to each event.
11. One (1) adult supervisor shall be assigned for each five (5) minors.



12. The purpose of the AAT Program is to foster volunteerism that reduces District costs for trail maintenance. It is not intended to provide an advertising medium. Courtesy signs are intended only to recognize the contribution of the Adopter and such recognition will be strictly limited to the Adopter's name or organization.
13. Trail segments are assigned on a first come, first served basis to provide an opportunity for all to participate. Wait lists shall be established for trail segments garnering interest by more than one party; the next party on the list advances to the top upon termination of the permit by the current adopter.

## **DISTRICT RESPONSIBILITIES**

1. Provide basic orientation and necessary training for trail maintenance.
2. Assist with any refuse collection that is beyond the ability of the Adopter.
3. Provide trash bags, personal protective equipment, and tools to the volunteer organization at each project.
4. Manage removal of heavy objects and repair of major problems in the trail systems.
5. Install sign(s) along the trail recognizing the Adopter performing the service.
6. Provide tailgate safety sessions prior to each volunteer work day
7. Coordinate special projects including erosion repair, trail realignment, posting of signs, and provide all necessary equipment for such projects.
8. Wildflower and tree planting project approval will be at the discretion of the District. The District will determine appropriate project locations, spacing, and signs consistent with other adopted segments and landscape features.
9. The Program Coordinator will contact the Adopter on a regular basis to ensure that projects are being scheduled and completed.

### **RETURN APPLICATIONS TO:**

Riverside County Regional Park & Open-Space  
District  
4600 Crestmore Road  
Jurupa Valley, CA 92509

### **INFORMATION REGARDING THE AAT**

#### **PROGRAM CONTACT:**

Janae Pulido  
951-955-4310  
JPulido@RIVCO.ORG  
Volunteer Services Coordinator



# ADOPT-A-TRAIL APPLICATION

This application must be completed in its entirety before being considered for review. Any empty fields will render the application incomplete.

| ADOPTER INFORMATION   |                             |     |
|---|-----------------------------|-----|
| ADOPTER NAME  | TEAM NAME (PUT N/A IF NONE) |     |
| GROUP AFFILIATION (PUT N/A IF YOU ARE NOT REPRESENTING A VOLUNTEER GROUP)               |                             |     |
| STREET ADDRESS  |                             |     |
| CITY  | STATE                       | ZIP |
| EMAIL ADDRESS   |                             |     |
| PRIMARY CONTACT NUMBER  | SECONDARY CONTACT NUMBER    |     |
| ARE YOU A REGISTERED VOLUNTEER WITH RIVCO PARKS? (Completed background check)<br>YES NO |                             |     |

| TRAIL INFORMATION   |
|---|
| Refer to AAT page on <a href="http://www.RivCoParks.org">www.RivCoParks.org</a> for a complete list of adoptable trails |
| PREFERRED LOCATION  |
| SECONDARY LOCATION  |
| NAME FOR AAT SIGN ("This Section of Trail Maintained By...")  |

Please send me information on becoming a:  Volunteer Leader  Sponsor

Information regarding these positions can be found on the AAT Page at [www.RivCoParks.org](http://www.RivCoParks.org).



\_\_\_\_\_ Initial

This application, by and between { \_\_\_\_\_ }, hereafter referred to as Adopter, and the Riverside County Regional Park & Open-Space District, is to provide a clear understanding of the responsibilities for trail care and maintenance of the trail section(s) located at { \_\_\_\_\_ }.

The Adopter agrees to:

1. A one-year maintenance agreement with monthly trail checks and at least 4 work days per year.
2. Work as authorized volunteers of the Riverside County Regional Park & Open Space District.
3. Coordinate all projects with the Program Coordinator at least 14 days (2 weeks) in advance.
5. Report to the Program Coordinator within one week (7 days) after each project and return the required reporting documents.
6. Perform general maintenance which includes trash removal, sweeping, weeding, pruning, removing obstructions, and basic trail repair.
7. Report problems that cannot be managed by the Adopter to the Program Coordinator.
8. Help with special projects, which may include erosion repair, sign posting, trail rebuilding, etc.
9. Follow all trail rules and regulations and maintain a safe working environment.
10. Provide adult supervision for all volunteers under the age of 18. One (1) adult supervisor shall be assigned for each five (5) minors

The District agrees to:

1. Provide basic orientation and training for trail maintenance.
2. Manage any refuse collection that is beyond the ability of the Adopter.
3. Provide trash bags, personal protection equipment and tools to the Adopter
4. Manage removal of heavy objects and repair of major problems in the trail systems.
5. Perform special trail projects which may include erosion repair, trail realignment, posting of signs, and provide all necessary equipment for such projects.
6. Monthly contact with the Adopter ensuring projects are scheduled and completed.
7. Provide a sign along the trail recognizing the volunteer group performing the service.

It is the intent of this agreement to provide quality, attractive trails to enhance recreation opportunities with the Riverside County Regional Park & Open Space District. Therefore, if at any time the care of the trail section(s) stated in this agreement is not maintained to an acceptable level as determined by the AAT Program Coordinator, the party who adopted the trail section(s) will be notified to work on their trail segment.

**ADOPTER NAME (PRINT)**

**ADOPTER SIGNATURE/DATE**

**AAT PROGRAM COORDINATOR (PRINT)**

**AAT PROGRAM COORDINATOR SIGNATURE/DATE**



**HOLD HARMLESS AND RELEASE OF LIABILITY AGREEMENT**

I, \_\_\_\_\_,

(Print name of participant, user, or volunteer)

In consideration of my desire to participate in a program or event administered by the Riverside County Regional Park and Open-Space District ("District") or use a facility managed by the "District", I hereby agree to the following:

1. **Hold Harmless.** I agree to indemnify and hold harmless the County of Riverside, its Agencies, Districts, Special Districts and Departments, the Riverside County Regional Park and Open-Space District, their respective Boards, directors, officers, elected and appointed officials, employees, agents and representatives, ("Indemnified Parties"), from any liability including, but not limited to the actions of the Indemnified Parties, its officials, agents, employees, representatives from and against any and all losses, expenses, claims, actions, liabilities, and judgments, which I may sustain or suffer as a result of or arising out of my participation in a District program or event or use of a District managed facility.
2. **Assumption of the Risk/ Release of Liability.** I hereby assume all responsibility for any and all risk of property damage or bodily injury that I may sustain while participating in a District program or event, including the use of equipment and facilities of the District, the County of Riverside ("County"), and any other agency affiliated with the site or program. I, for myself and my heirs, executors, administrators, and assigns, hereby release, waive and discharge the District, County and State and its officers, directors, employees, agents and volunteers of and from any and all claims which I or my heirs, administrators and assigns ever may have against any of the above for, on account of, by reason of or arising in connection with such my participation therein, and hereby waive all such claims, demands and causes of action.  
I release, discharge, and agree not to sue the District, County, its respective Boards, directors, officers, elected and appointed officials, employees, agents and representatives from any liability whatsoever for any injury, death or damage to or loss of personal property.
3. **Professional Conduct.** I agree to act appropriately and in a professional, courteous manner during my participation in District programs and events. I will not misuse public facilities, property or materials. I am fully and solely responsible for any and all loss or damage that I inflict upon any person or upon the public facilities during my participation, and I will compensate the District for any loss sustained as a consequence of my negligence, reckless behavior, or omission.
4. **Insurance not provided.** I understand that as a participant, user, or volunteer, I will not receive any medical or workers' compensation insurance which automatically covers me for injuries or death sustained while participating in District events. If I believe I need such insurance, then I am solely responsible for maintaining such insurance and for all medical expenses I may incur related to my participation.
5. **Video-Photo Release.** I understand that my photograph may be taken while participating and I agree that my photograph, including video photography, film photography, or other reproduction of my likeness may be used without charge by the District and County, and its directors, officers, officials, employees, and agents for educational and promotional purposes.
6. **Repair and Replacement.** I agree that I accept all financial and legal responsibilities for any claims and services required due to my actions, damages or injuries to any person(s) or property. I will repair or replace any property damaged by me in a timely manner.

I certify that I have carefully read the foregoing release and hold harmless agreement and understand the contents thereof. I have voluntarily signed this agreement and on my own free will.

\_\_\_\_\_  
Signature of Participant / User / Volunteer  
(Parent /Guardian Signature if Under 18 years of age)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name of Parent / Guardian

\_\_\_\_\_  
Relationship



\_\_\_\_\_  
Initial