



Riverside County  
Regional Park & Open-Space  
District Advisory Commission Meeting



Thursday, January 4, 2024  
**REVISED AGENDA**

Park District  
Headquarters  
4600 Crestmore Road  
Jurupa Valley, CA 92509  
951/955-4310

**Meeting Location:**  
~~Gilman Ranch~~  
~~1901 West Wilson Street~~  
Banning, CA 92220

**Crestmore Manor, Riverfront Room**  
**4600 Crestmore Road**  
**Jurupa Valley, CA 92509**

**DISTRICT ADVISORY COMMISSION MEETING – 1:30 PM**

**1.0 Call to Order**

**2.0 Pledge of Allegiance to the Flag**

**3.0 Roll Call**

**4.0 Approval of Minutes – Action**

**4.1 Job Code 2024-01**

Approval of Minutes of November 2, 2023.

**5.0 Special Recognition**

**5.1 Introductions**

**5.1.1 Lynda Ramos, Sr. Park Planner**

**6.0 Public Comments**

*A three-minute limitation will apply to each member of the public who wishes to address the Commission on a matter not on the agenda. No member of the public is allowed to “share” his/her three minutes with any other member of the public. (Usually, any items received under this heading are referred to staff for further study, research, completion and/or future Commission action.) Any person wishing to address the Commission on any matter, whether or not it appears on this agenda, is requested to complete a **Request to Speak form** available from the Recording Secretary. The completed form is to be submitted to the Secretary prior to an individual being heard. Whenever possible, lengthy testimony should be presented to the Commission in writing and only pertinent points presented orally.*

**7.0 Fish and Game Related Business**

**7.1 Fish & Game Trust Fund – Informational**

The Park District will give a financial update on the Fish & Game Trust Fund.

**7.2 Fish & Game Report – Informational**



If you require reasonable accommodations for this meeting,  
call Park District Headquarters at 951-955-4398 at least 72 hours before the meeting.

**8.0 Off-Highway Vehicle Recreation (OHVR) Related Business  
(NO BUSINESS)**

**9.0 Old Business**

**9.1 [CIP Trails Update](#) – Informational  
Gaby Adame, Bureau Chief**

**9.2 Lake Cahuilla Veterans Regional Park Update – Informational  
Kyla Brown, General Manager**

**10.0 New Business**

**10.1 [22/23 Fiscal Year-End Final Results](#) – Receive & File  
Job Code: 2024-02  
Michael Alferex, Fiscal Manager**

**10.2 SART Project Update – Informational  
Gaby Adame, Bureau Chief**  
BC Adame will give a brief update on various SART projects.

**10.3 Brown Act/Roles Workshop for Commissioners – Discussion  
Kyla Brown, General Manager**  
GM Brown will discuss protentional options for workshop.

**10.4 [2023 Comprehensive Parks, Resources and Recreation Service Plan](#) – Action  
Job Code: 2024-03  
Gaby Adame, Bureau Chief**  
The Commission will be asked to approve the 2023 Comprehensive Parks, Resources and Recreation Service Plan.

**10.5 [Strategic Plan Update](#) – Action  
Job Code: 2024-04  
Kyla Brown, General Manager**  
The Commission will be asked to approve the update to the District’s Strategic Plan.

**10.6 [Request for Fish & Game Funds - District Fishing Derbies](#) – Action  
Job Code: 2024-05  
Robert Williams, Bureau Chief**  
The Commission will be asked to approve the requested use of Fish & Game Trust funds.

**11.0 Tentative Future Agenda Items**

- 11.1 OHV Feasibility Study update**
- 11.2 Workshops at various Park locations**
- 11.3 Lake Cahuilla Update**

**12.0 Commissioners Report – Informational**

**13.0 Park District Status Reports – Informational**

**13.1 [Miscellaneous Items of Interest](#)  
Kyla Brown, General Manager**



If you require reasonable accommodations for this meeting,  
call Park District Headquarters at 951-955-4398 at least 72 hours before the meeting.

**14.0 Next Meeting**

March 7, 2024, 10:00 a.m. at Mayflower Park, Maintenance Building – 4980 Colorado River Road; Blythe, CA 92225 (date and/or location subject to change).

**15.0 Adjournment**



If you require reasonable accommodations for this meeting,  
call Park District Headquarters at 951-955-4398 at least 72 hours before the meeting.



# STAFF REPORT



**Agenda Item No. 9.1**  
**Date: 1/4/2024**

**Prepared by:** Gaby Adame, Bureau Chief  
**For:** District Advisory Commission  
**Subject:** CIP Trails Updates  
**Recommendation:** Informational

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## Background:

### PROJECT

#### SALT CREEK TRAIL

**Project Description:** Project consists of an approximately 16-mile multi-use trail that runs through three different jurisdictions the City of Hemet, City of Menifee, and unincorporated Winchester in Riverside County.

#### **Project Status:**

City of Menifee Section:

- Feasibility Study for Oasis Segment approved by City of Menifee City Council December 7, 2023
- Bradley Bridge Construction
  - Re-alignment plans approved by RivCoParks.

#### BUTTERFIELD OVERLAND TRAIL

#### **Project Description:**

The project consists of improvements to a 3-mile section of the Butterfield National Historic Trail in the western part of the City of Lake Elsinore.

#### **Project Status:**

- Environmental and engineering continues on trail design.

#### SANTA ANA RIVER TRAIL (SART)

#### **Project Description:**

Construct 12.8-miles of trail that once completed, will provide a direct trail connection through Orange, Riverside, and San Bernardino Counties. SART Phase 2A, 2B, 3A, 6 is being managed by Riverside County Transportation Commission, segments 4 and 3A by Army Corps of Engineers, and Phase 7 is being managed by County Transportation.

## **Project Status:**

- **Phase 2A, 2B, and 3A:**
  - 65% Construction Documents review completed, and comments submitted by multiple agencies.
  - Environmental documents being drafted.
  
- **Phase 3B:**
  - Working on 60% Construction Documents.
  - Environmental documents being working on. Tentatively scheduled to be 100% with Environmental by July 2024.
  
- **Phase 4:**
  - 95% complete
  - Easement for maintenance being reviewed
  - ACOE working on punch list items before being turned over to RivCoParks
  
- **Phase 6:**
  - 65% Construction Documents submitted and RivCoParks provided no major correction comments.
  - Environmental documents being drafted.
  - Grant application being submitted to Coastal Conservancy for additional funding.
  
- **Phase 7:**
  - This is being proposed as a multi-use trail along Arlington Avenue adjacent to Hidden Valley Nature Center.



# STAFF REPORT



**Agenda Item No. 10.1**  
**Date: 1/04/2024**  
**Job Code: 2024-02**

**Prepared by:** Michael Alferez, Fiscal Manager  
**For:** District Advisory Commission  
**Subject:** FY22-23 Independent Auditor’s Report and Financial Results  
**Recommendation:** Receive and File

**Background:** The Riverside County Regional Park and Open Space District (District) is required to conduct an independent audit at Fiscal Year End. The Auditing firm of Eadie & Payne, LLP, completed their audit in November 2023. The final report did not include any findings and will be submitted to the Board of Directors on January 9, 2024. The management letter is included for reference and the completed audit is available for review by the Commission and general public.

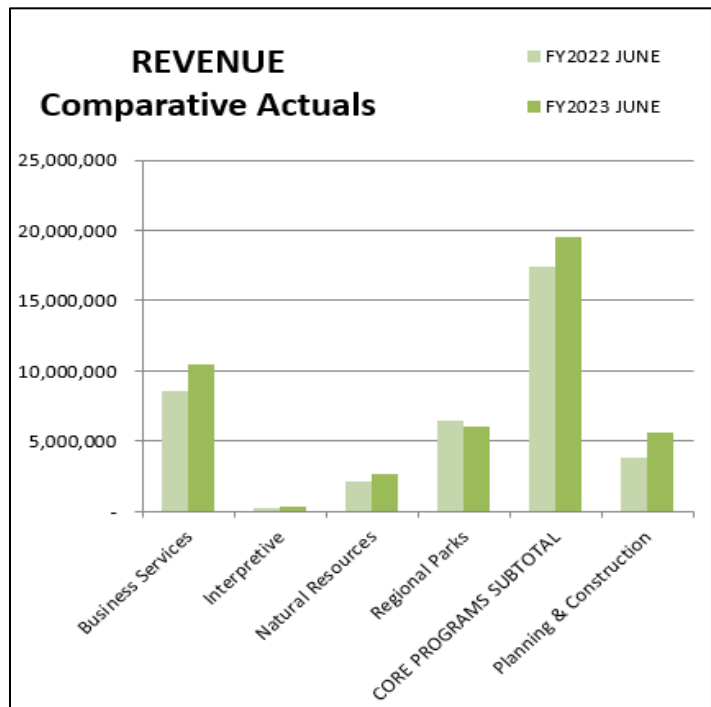
Highlights of the audit report and FY22-23 Financial Results are as follows:

### REVENUE

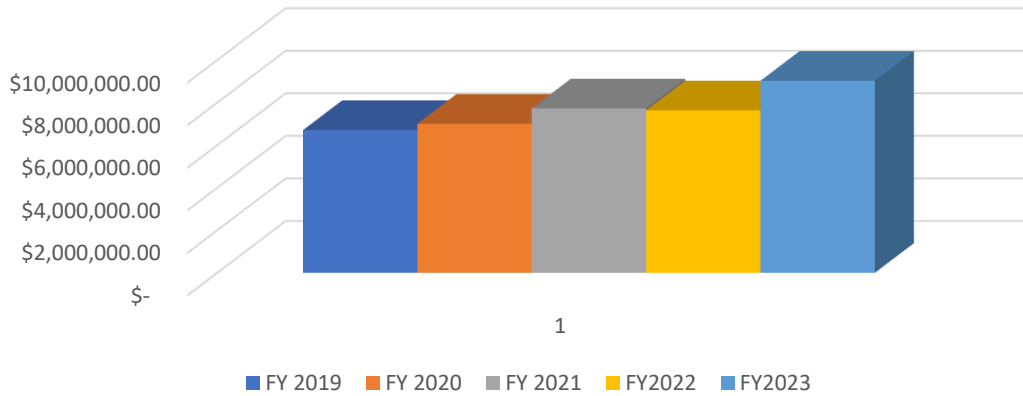
Overall revenue for the District, not including Operating Transfers, ended \$24.9M which is 22.7% more compared to prior year. The increase was due to higher property tax revenues (\$1.38M), and state grant revenues (\$1.9M)

Core Programs (Regional Parks, Interpretive, Natural Resources, Business Services) earned combined 89% of projected revenue and \$3M more than prior year.

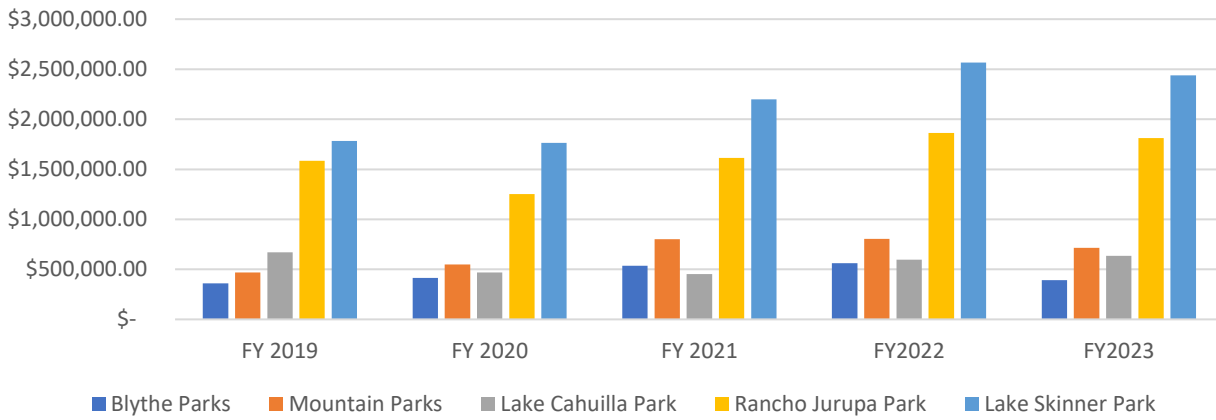
Regional Parks earned 96% of projected revenue and \$420K less than prior year. Interpretive program collected 99% of their projected revenues which is \$88k more than prior year. The American Rescue Plan Act (ARPA) waiver fee program tremendously helped in bringing students and families to our interpretive sites. Planning/CIP only received 65% (or \$5.6M) of expected revenue and \$1.7M more than prior year. One-time revenue of \$997k was from the sale of the Haun Road parcels to Pechanga.



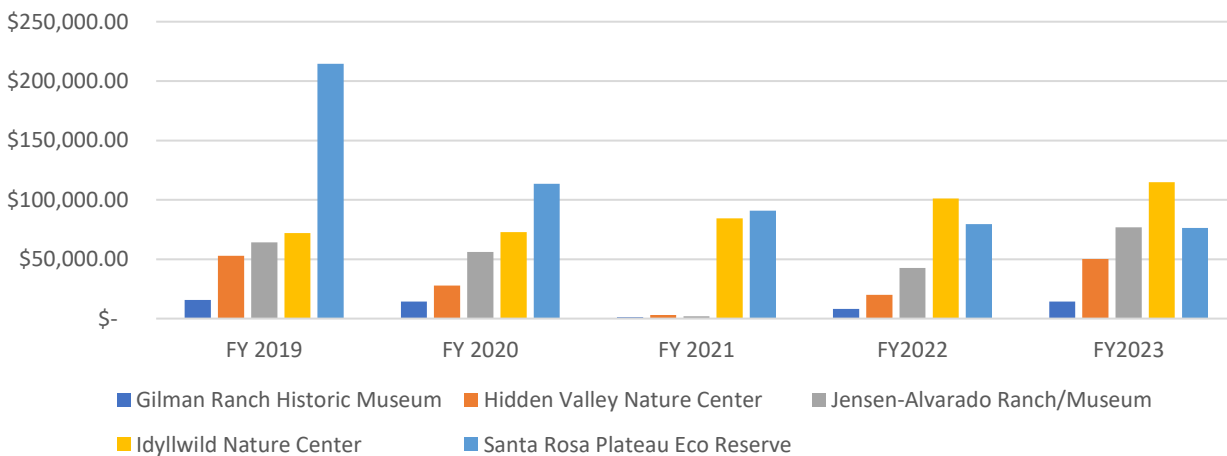
### Annual Property Tax Revenues



### Regional Park Annual Revenues



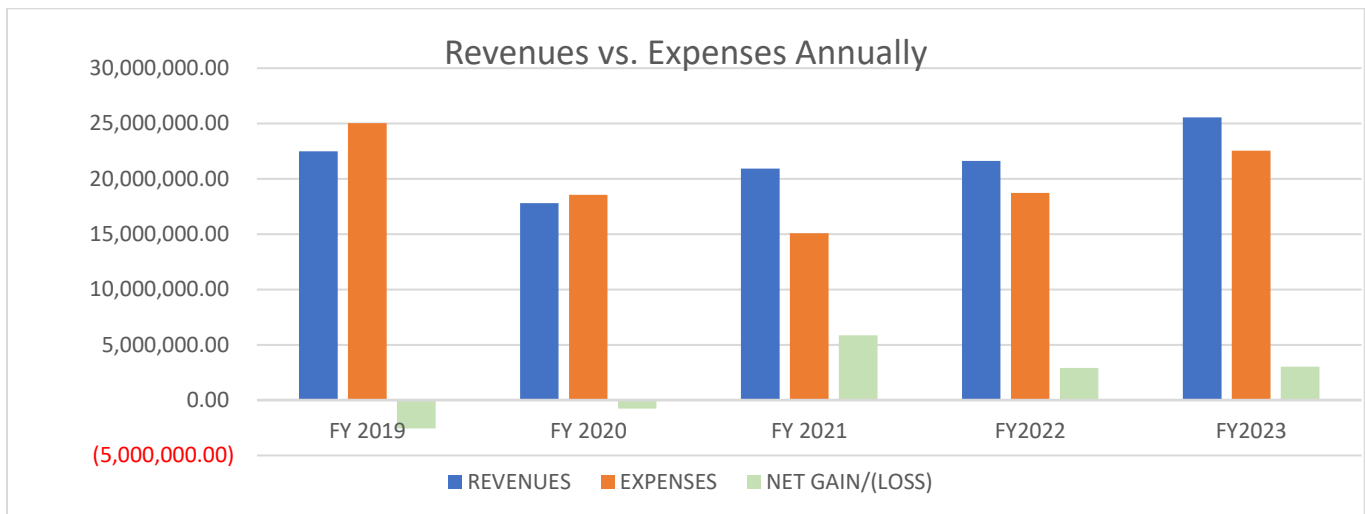
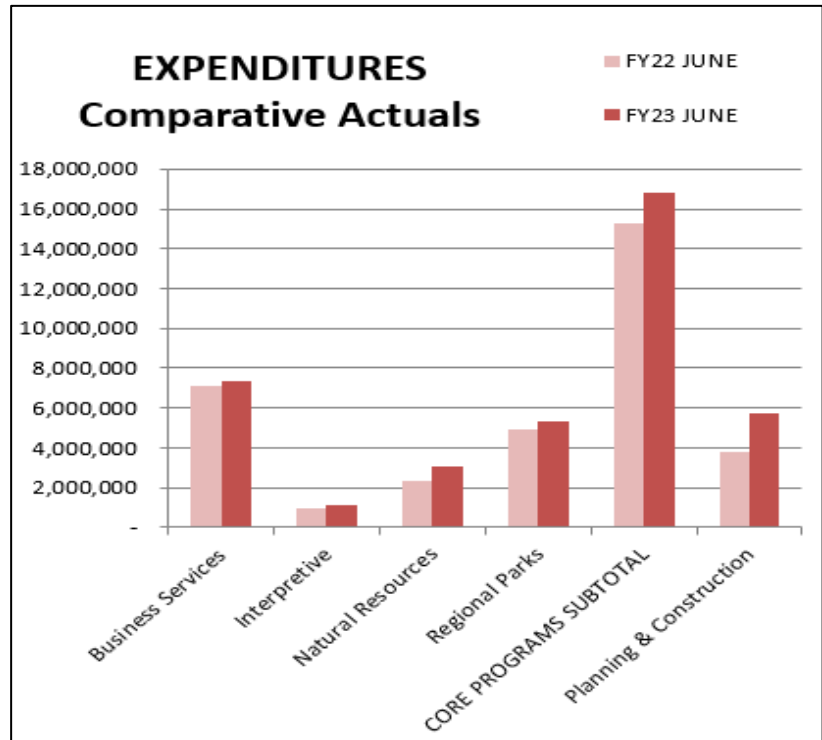
### Interpretive & Historic Site Revenues



## EXPENDITURES

Overall expenditures for the district, not including Operating Transfers, ended at \$22M or 75% of budget projections, which is \$3.3M more than prior year. Payroll is the highest expenditure at \$9.9M which is \$1.2M higher than last year followed by Supplies & Services at \$7.5M and capital/interfund expenditures at \$4.4M.

Core Programs spending has increased by \$1.5M compared to prior year. The interpretive program increased spending by \$147k due to more programs and field trips throughout the year. Natural Resources also increased spending by \$780K which is directly related to the newly formed Santa Ana River Bottom (SARB) operations. Planning and Construction increased spending by \$2M compared to prior year as more projects progressed such as the Mayflower Sewer project, Gilman Ranch Stop Park, and the Santa Ana River Trail (SART) project phases.





## NET POSITION

As presented in the audit report, the District's Statement of Net Position includes all of the District's assets and liabilities. Net Position is the difference between the District's assets and deferred outflows of resources and liabilities and deferred inflows of resources – is one way to measure the District's financial health, or position. Over time, increases and decreases in the District's net position are an indicator of whether its financial position is improving or deteriorating, respectively.

The District's combined net position on June 30, 2023 increased by \$6.0 million from the beginning net position after prior period adjustment to \$84.5 million

	Governmental Activities		Variance Increase (Decrease)
	(In millions)		
	2022 Restated	2023	
Current and other assets	\$ 26.2	\$ 54.5	\$ 28.3
Capital assets	68.9	70.9	2.0
<b>Total assets</b>	<b>95.1</b>	<b>125.4</b>	<b>30.3</b>
<b>Total deferred outflows of resources</b>	<b>3.7</b>	<b>7.3</b>	<b>3.6</b>
Other liabilities	2.2	27.8	25.6
Long-term liabilities	9.6	17.4	7.8
<b>Total liabilities</b>	<b>11.8</b>	<b>45.2</b>	<b>33.4</b>
<b>Total deferred inflows of resources</b>	<b>8.5</b>	<b>3.2</b>	<b>(5.3)</b>
<b>Net position</b>			
Net investment in capital assets	68.9	70.9	2.0
Restricted	10.6	11.6	1.0
Unrestricted	(1.0)	2.0	3.0
<b>Total net position</b>	<b>\$ 78.5</b>	<b>\$ 84.5</b>	<b>\$ 6.0</b>



## STAFF REPORT



**Agenda Item No. 10.4**  
**Date: January 4, 2024**  
**Job Code: 2024-03**

**Prepared by:** Gaby Adame, Bureau Chief  
**For:** District Advisory Commission  
**Subject:** 2023 Comprehensive Parks, Resources and Recreation Service Plan  
**Recommendation:** Approve the 2023 Comprehensive Parks, Resources and Recreation Service Plan

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### **Background:**

The District began work on its Comprehensive Parks, Resources and Recreation Service Plan in 2011. The intent of the Comprehensive Park, Resources, and Recreation Service Plan (Comprehensive Plan) is to build upon the previous District Strategic Plan, and to provide implementation tools to fulfill the strategic goals and objectives. Anchoring this plan is the RivCoParks vision and mission.

The Plan is intended to:

- 1) Examine current recreation Demographics and Trends.
- 2) Provide a Physical Resources Plan which captures all District owned and operated physical assets by category.
- 3) Provide a Recreation Program Services Plan which builds upon the work that resulted in the District's recent Strategic Plan. The methodology, demographics, trends, and assessment were reviewed in order to ensure consistency between plans. This plan reviews recreation programming and needs based upon the District vision and mission, recreation trends, facility inventory, and service provider offerings within the County. The recommendations made are interconnected with the District Physical Resources Plan.
- 4) Provide a Preliminary Level of Service Assessment for the District to assist the District in developing service provision strategies and tactics, a preliminary level of service assessment of the District assets was conducted.
- 5) Examine and inventory the District's Cultural and Historical Resources Plan. This plan is intended to be used by District facility operators, planners, and decision-makers to assess potential opportunities and constraints for facility improvements and changes in uses.

GreenPlay was selected through a competitive request for proposals and finalized the initial Plan in 2013. An amendment to the Plan was completed and approved in 2018. In an effort to maintain the Riverside County Regional Parks and Open-Space District's Plan Update Schedule District staff has reviewed and updated the 2013 Comprehensive Parks, Resources and Recreation Service Plan to reflect the 2023 data.

District staff has created a Summary of Changes for the District Advisory Commission's review, which can be found attached. At this time, staff are seeking approval of the Comprehensive Parks, Resources and Recreation Service Plan Update from commission members. An electronic version of the document is available on the District's website.

**Requested Action:** Approve the 2023 Comprehensive Parks, Resources and Recreation Service Plan



## STAFF REPORT



**Agenda Item No.** 10.5

**Date:** January 4, 2024

**Job Code:** 2024-04

**Prepared by:** Kyla Brown, General Manager  
**For:** **District Advisory Commission**  
**Subject:** Strategic Plan Update  
**Recommendation:** Approve the update to the District's Strategic Plan

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### **Background:**

The District completed and adopted a strategic plan in July 2011. The intent of the plan was to create a comprehensive document that would assist the District in addressing internal operations and management of the District over the course of five years. Each year, District staff reviews the plan, prepares tactics to address the goals and objectives, and prepares the fiscal year budget based upon the priorities developed for the annual work plan.

The new 3-year plan was developed and approved by the District Advisory Commission on March 9, 2017 (Job Code 2017--6).

The District has gone through a number of significant changes since the 2017 update and, as such, has reviewed our mission, vision and values, strategic priorities, and balanced scorecard metrics to ensure we have a current plan which specifically addresses industry best management practices as provided in the Commission for Accreditation of Park and Recreation Agencies (CAPRA), standard 2.5 (2019, 6th edition).

Staff recommends approval of the Strategic Plan Update (2023).



## STAFF REPORT



**Agenda Item No.** 10.6

**Date:** January 4, 2024

**Job Code:** 2024-05

**Prepared by:** Robert Williams, Chief - Business Operations  
**For:** **District Advisory Commission**  
**Subject:** Request for Fish & Game Funds - District Fishing Derbies  
**Recommendation:** Approve requested use of Fish & Game Trust funds.

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### **Background:**

District staff has been working regional partners to plan fishing derbies at Lake Cahuilla Veteran's Regional Park and Rancho Jurupa Regional Park. Our intent is to foster an important connection for people with the outdoors through sport fishing and invest in Riverside County resident and visitor enjoyment of fish and wildlife resources. These events will also increase community awareness of Park District sites and amenities. We anticipate approximately 300-500 anglers will attend each event. As part of the derby experience, the District aims to provide fishing poles to those that need them and offer fishing poles, tackle boxes, mini bait boxes, etc., as prizes for event attendees.

The District is requesting \$1,000 to be utilized to purchase fishing poles and related items as prize giveaways for the derbies planned in 2024:

[Rancho Jurupa Regional Park - January 20, 2024  
Lake Cahuilla Veterans Regional Park - February 17, 2024  
Lake Skinner Recreation Area - March 9, 2024]

This request supports a larger partnership and is consistent with previous requests for funding of outdoor education and recreation efforts.

Financial Considerations: \$1,000 from the Fish and Game Trust



**Agenda Item No. 13.1**  
**Date: 01/04/2024**

**Prepared by:** Kyla Brown, General Manager  
**For:** District Advisory Commission  
**Subject:** General Manager's Report

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**Miscellaneous Information**

1. Homelessness SAR Collaboration and coordination continues to take place with bi-monthly meetings. The most recent meeting took place on December 14, 2023.
2. Lake Cahuilla RivCoParks has applied for a new lease with US Bureau of Reclamation. The renewal of the CVWD Lease will be considered for approval by our respective boards. A community event will be planned to celebrate the new lease(s) once executed and to share the planned improvements to the park in the near future.
3. CPRS GM Brown will be installed as the CPRS State Board President during the annual conference in February in Palm Springs. She will serve as the president for the 2024/25 year.
4. Salton Sea GM Brown and Chief Adame participated in the Salton Sea Roundtable (District 4) to discuss the potential for development and economic opportunities for the region.

**Board of Supervisors/Directors Actions**

<b><u>DATE</u></b>	<b><u>M.O.</u></b>	<b><u>SUBJECT</u></b>
11/28/23	13.1	<a href="#"><u>Approve and Execute the Professional Services Agreement with Jess Ranch Development Company, Inc for Live Triploid Rainbow Trout Stocking Services for Lake Skinner, Lake Cahuilla, and Ranch Jurupa Regional Parks between the Riverside County Regional Park and Open-Space District; <b>Districts 2, 3, and 4</b>, CEQA Exempt per State CEQA Guidelines Sections 15301 and 15323 [Total aggregate amount, \$515,625 up to \$103,125 in additional compensation, Park Maintenance and Operation Fund-25400 70%, Lake Skinner Fund-25620 30%] (Clerk to File Notice of Exemption)</u></a>
	13.2	<a href="#"><u>Approval of Neighborhood Revitalization Projects; <b>Districts 2 and 4</b>. [\$7,500,000 Total Cost - 100% American Rescue Plan Act (ARPA) Funds]</u></a>
12/04/23	13.1	<a href="#"><u>Approval of the First Amended and Restated Professional Services Agreement with Infrastructure Engineering Corporation, dba Ardurra Group, for the Lake</u></a>

Skinner Boat Launch Project; Nothing Further Required under CEQA; **District 3;** [\$176,239]

13.2 Adoption of Resolutions 2023-11 and 2023-12 Authorizing Submittal of Grant Applications for the Outdoor Equity Program and Habitat Conservation Fund; **All Districts;** [\$0]

13.3 Adoption of Resolution No. 2023-013 Authorizing the Application for California Coastal Commission Whale Tail Grant Funds; **District 2;** [\$0]

**12/12/23** 13.1 Request the Purchase and Authorize the Purchasing Agent to issue Purchase Orders for the purchase of five (5) vehicles for the Regional Park and Open-Space District (District) and Approval of Budget Adjustment for the vehicles to replace aging fleet for FY23/24. **All Districts** [\$484,000 Total Cost - Department Budget 100%] (4/5 Vote Required)

**Calendar of Park District Events:**

January 20, 2024	Fishing Clinic (Rancho Jurupa Park)
January 27, 2024	Wonders of the Watershed (Hidden Valley Nature Center)
February 10, 2024	Fishing Clinic (Lake Cahuilla)
February 13, 2024	Employee/Volunteer luncheon (Lake Cahuilla)
February 17, 2024	Veterans Fishing Derby (Lake Cahuilla)
February 24, 2024	Dickens Festival (Jensen Alvarado)
February 25, 2024	Wedding Expo (Crestmore Manor)
March 7, 2024	Employee/Volunteer luncheon (Mayflower)
March 9, 2024	Fishing Clinic (Lake Skinner)
March 28, 2024	Employee/Volunteer luncheon (Idyllwild)
April 11, 2024	Employee/Volunteer luncheon (Lake Skinner)
May 16, 2024	Employee/Volunteer luncheon (Park Headquarters)



# Riverside County Regional Park and Open-Space District

Kyla Brown, Parks Director / General Manager

## District Advisory Commission Planning Project Update

January 4, 2024

### CIP PROJECTS

#### **PK-9742 Stagecoach Stop Park at Gilman Ranch**

**\$6.05 million**

- **Funding:** State of California, Regional Park Program, Prop 68 State of California
- **Project:** The grant-funded project will result in the development of a new community center, parking, lighting, ADA paths, among other amenities at at Gilman Historic Ranch and Wagon Museum
- **Consultant:** RHA Landscape Architects Planners, Inc.
- **Estimated Completion:** 2027
- **Status:**
  - RHA submitted final conceptual design.
  - Conceptual design being updated and redesigned by RHA per RivCoParks comments

#### **PK-9679 Mayflower Sewer Infrastructure Connection**

**\$1.2 million**

- **Funding:** Solar funds from District 4; DIF; Prop 68 Per Capita
- **Project:** Connect Mayflower Park with the City of Blythe sewer system
- **Contractor:** AZCA Drilling & Pump, Inc.; Holt Group
- **Estimated Completion:** 2023
- **Status:**
  - Construction approximately 70% complete
  - Estimated completion April 2024

#### **PK-9750 Trujillo Adobe Restoration Project**

**\$10.4 million**

- **Funding:** State of California budget line item
- **Project:** Restore the Trujillo Adobe and acquire land to add to the site
- **Consultant:** Architectural Resources Group
- **Estimated Completion:** 2027
- **Status:**
  - ARG change order approved by Board of Supervisors Nov. 7, 2023
  - Consultant continues to progress on project





### **PK-7308 Butterfield Trail – Stoffer Property Staging Area**

**\$239,000**

- **Funding:** DIF
- **Project:** Environmental and Preliminary Engineering for a staging area and three miles of trail.
- **Consultant:** UltraSystems
- **Estimated Completion:** 2024
- **Status:**
  - Environmental and engineering continues on trail design.

### **PK-9727 Lawler Lodge Re-Roofing**

**\$250,000**

- **Funding:** State of California, Prop 68 Per Capita
- **Project:** Re-roof Lawler Lodge
- **Contractor:** Pending RFB.
- **Estimated Completion:** 2024
- **Status:**
  - RFB on hold until January 2024 due to inability to complete project in winter. Will aim for construction March/April 2024 when snow melts.

## **ARPA PROJECTS**

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### **1. Lake Skinner Sewer/Water (PK-ARPA003)**

**Project Description:** The Lake Skinner Water and Sewer Improvement project is to replace damaged or inoperable water valves in Campground A, B, and C. Work also includes the addition of water fountains and pet wash station. The current situation is if a water valve is damaged, the whole campground will lose water to repair the valve.

**Project Update:** IDS group using subconsultants for the aerial topo and for utility mark out.

**Consultant:** IDS group

**Parks PM:** Oscar Ricardo

**ARPA Budget:** \$1.5 million

**PS&E Complete:** 5%

**Construction Complete:** 0%

**Estimated Construction Start:** Winter 2024/25

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### **2. Lake Skinner Repaving Projects (PK-ARPA004)**

**Project Description:** Resurfacing of approximately 8,020 lf (1.5 miles) of Warren Road from the road split just north of the park entrance check-in booth to the pedestrian crossing at the park store as you enter the park proper; modifying cross slope in select areas for better drainage conveyance and resurfacing of approximately 222,000 sf of asphalt pavement for Lake Skinner Camp Store Parking Lot.

**Project Update:** TLMA working on design documents; design documents are being updated to include camp store parking lot instead of boat launch no. 1 parking lot.

**Consultant:** TLMA

**Parks PM:** Oscar Ricardo

**ARPA Budget:** \$1.8 million

**PS&E Complete:** 15%

**Construction Complete:** 0%

**Estimated Construction Start:** Winter 2024/25

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### 3. Rancho Jurupa Paving (PK-ARPA005)

**Project Description:** Resurfacing of approximately 90,900 sqft of the Fishing Lakes parking lot and installation of approximately 4,300 ft (0.82 mi) of new roadway pavement for Lakeview Campground located in the west central and west southern portions the Rancho Jurupa Park.

**Project Update:** TLMA working on design documents.

**Consultant:** TLMA

**Parks PM:** Oscar Ricardo

**ARPA Budget:** \$ 3 million

**PS&E Complete:** 15%

**Construction Complete:** 0%

**Estimated Construction Start:** Winter 2024/25

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### 4. OHV Feasibility Study (PK-ARPA006)

**Project Description:** Project continues on previous 2022 OHV Feasibility Study where over 30 sites were studied and narrowed down to four. This feasibility study further dives into the four sites plus an additional two that were added later. The sites include: Double Butte Site, Banning North Site, Banning South Site, Coachella South, San Timoteo 2 Site, and Rochelle Site. This feasibility study requests that a consultant narrow down the best site plus one alternative.

**Project Update:** Request for Proposal was released November 1, 2024 to prequalified consultant list. Optional pre-proposal meeting was held November 16, 2023 virtually and we had one consultant attend. Deadline for questions or clarifications was November 29, 2023 and two consultants submitted questions, which Staff provided answers to. RFP is scheduled to close December 19, 2023.

**Consultant:** TBD

**Parks PM:** Curtis Barton

**ARPA Budget:** \$500,000

**Percent Complete:** 0%

**Estimated Completion:** Fall 2025

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5. **RivCoParks Tourism Project (PK-ARPA007)**

**Project Description:** RivCoParks hosts a number of events each year through non-profit partnerships and provides nature and history-based education to local school districts throughout Riverside County. The Tourism Recovery Program waives fees and funds District-sponsored activities associated with these services, providing much needed relief to non-profits and school districts (which were impacted as a result of the pandemic and face economic difficulties arising therefrom) who host events in Riverside County facilities.

**Project Update:** Funding anticipated to be completed Summer 2024. Schedule of events funded by ARPA has been updated and provided to staff for review.

**Consultant:** N/A

**Parks PM:** Michael Alferez/Gaby Adame

**ARPA Budget:** \$ 417,468

**Percent Complete:** 71%

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6. **D4 Feasibility Study (PK-ARPA008)**

**Project Description:** Feasibility report to identify potential sites for new regional park in District IV.

**Project Update:** Staff has completed kick-off meeting with Webb. Staff in process of collecting data for Webb which includes information of key stakeholders.

**Consultant:** Webb Associates

**Parks PM:** Lynda Ramos

**ARPA Budget:** \$250,000

**Percent Complete:** 2%  
**Estimated Completion:** Fall 2025

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7. **Santa Ana River Bottom (SARB) Yard (PK-ARPA009)**

**Project Description:** RivCoParks established a Santa Ana River Bottom Ranger Unit to work collaboratively with other county and municipal agencies to deliver compassionate and humane services to unsheltered individuals along the river bottom. This project builds a maintenance shop, office space, and meeting room for the new team as they conduct their activities.

**Project Update:** 60% drawings to be delivered to RivCoParks on 12/11/2024. Cultural Resources survey to be performed on site on 12/13/23.

**Consultant:** DBA

**Parks PM:** Anthony Miller

**ARPA Budget:** \$5,000,000

**PS&E Percent Complete:**30%

**Construction Percent Complete:** 0%

**Estimated Construction Start:** Winter 2024/2025

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8. **Santa Ana River Trail Wayfinding (SART) (PK-ARPA010)**

**Project Description:** Signage program for the Riverside County portion of the Santa Ana River Trail which extends from San Bernardino County to the beach in Orange County. Signage will include wayfinding, safety signs, interpretive signs, and distance markers.

**Project Update:** Site visit/ going over design on 12/7. Have been working closely with the City of Riverside, Corona, and Norco to determine best signage locations and design options.

**Consultant:** Alta Planning

**Parks PM:** Oscar Ricardo

**ARPA Budget:** \$ 1 million

**PS&E Percent Complete:** 5%

**Construction Percent Complete:** 0%

**Estimated Construction Start:** Winter 2024/25

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9. **Lake Skinner Boat Launch Repair (PK-ARPA011)**

**Project Description:** ADA upgrades to include a new ADA ramp from the parking lot to boat launch #1, new ADA restroom with attached office space, new ADA fish cleaning station, a new drive exit from the boat launch and a new parking lot configuration to meet ADA compliance.

**Project Update:** 60% drawings completed, site visit on 12/7/23 with Electrical Engineer and IEC.

**Consultant:** Infrastructure Engineering Corporation (IEC)

**Parks PM:** Curtis Barton

**ARPA Budget:** \$3,000,000

**PS&E Percent Complete:** 60%

**Construction Percent Complete:** 0%

**Estimated Construction Start:** Winter 2024/25

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#### 10. **Santa Rosa Plateau Broadband Project (PK-ARPA012)**

**Project Description:** To establish reliable high-speed internet connection at the Santa Rosa Plateau Visitor's Center.

##### **Project Update**

- Zack Principe of The Nature Conservancy reviewed plans and provided feedback prior to construction start. Danielle Samaniego, Frontier Project Manager, is updating realigned design plans for final review.
- We will be performing mitigation work on affected native plants (fencing, re-seeding) on approximately 300 sq. Ft of disturbed area between Clinton Keith Rd. And the gravel driveway.
- Millsten Enterprises will construct the sub-surface conduit and install pull box in parking lot.

**Consultant:** Frontier Communications

**Parks PM:** Anthony Miller

**ARPA Budget:** \$100,000

**PS&E Percent Complete:** 100%

**Construction Percent Complete:** 0%

**Estimated Construction Start:** January 2024

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#### 11. **Lawler Lodge ADA Improvements (PK-ARPA013)**

**Project Description:** ADA updates to Walts Cabin and Scouts Cabin located in the Lawler Lodge area. Updates include the retrofit of existing cabins to ensure entryways have appropriate widths, restrooms can provide wheel chair access, and a community space can be provided for future facility rental.

**Project Update:**

- Conceptual drawings approved by RivCoParks and congruent with anticipated results from historical use report.
- Percolation tests at desired septic tank location are promising; subsequent tests are needed per RivCo Department of Environmental Health and are being scheduled.

**Consultant:** BOA Architecture primary; Kimley Horn septic; CRM Tech Historical

**Parks PM:** Anthony Miller

**ARPA Budget:** \$1,500,000

**PS&E Percent Complete:** Approaching 30% pending septic system update

**Construction Percent Complete:** 0%

**Estimated Construction Start:** Winter 2024/2025

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**12. Kabian Memorial Park Improvements (PK-ARPA014):**

**Project Description:** Project includes utility infrastructure updates, emtryway enhancements, new restroom, playground ADA upgrades, ADA pathways, and added signage.

**Project Update:** Kick-off meeting with Kimley Horn scheduled for December 8, 2023.

**Consultant:** Kimley Horn

**Parks PM:** Oscar Ricardo

**ARPA Budget:** \$1.2 million

**PS&E Percent Complete:** 0%

**Construction Percent Complete:** 0%

**Estimated Construction Start:** Winter 2024/2025

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**13. Lake Cahuilla Master Plan and Amenities Update (PK-ARPA015)**

**Project Description:** Project includes master plan for park which will be its own stand-alone RFP, pool repairs and ADA updates, restroom modernization, fishing area improvements, playground upgrades, slurry and res-stripping of roadways and parking lots, campground amenity upgrades, basketball and pickleball court, and enhanced landscaping.

**Project Update:**

- Three consultants attended job walk with PM Miller on 11/21/23 and showed interest in bidding.
- Pool infrastructure diagnosis being performed by PM Miller, Sr. Ranger Gardner, and Maintenance Supervisor Huggard. We are going to get the water in the pool circulating, hire a leak detection contractor to identify location of leaks, and provide that information to awarded consultant to include with construction documents.

**Consultant:** TBD. RFP Window closes 12/18/23

**Parks PM:** Anthony Miller

**ARPA Budget:** \$5,000,000

**PS&E Percent Complete:** 0%

**Construction Percent Complete:** 0%

**Estimated Construction Start:** Winter 2024

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14. **Hidden Valley Nature Center Proposal (PK-ARPA016):**

**Project Description:** Construct/Install a new prefabricated restroom, construct a new septic system, reconfigure parking lot for new ADA parking spaces, renovate the existing entry area, renovate existing multi-use area, construct new concrete walking paths and construct a new outdoor classroom with shade structure.

**Project Update:** In the process of scheduling a site walk with CWDG and moving towards the preparation of bid documentation.

**Consultant:** Community Works Design Group

**Parks PM:** Curtis Barton

**ARPA Budget:** \$2,500,000

**PS&E Percent Complete:** 100%

**Construction Percent Complete:** 0%

**Estimated Construction Start:** Fall 2024